

MENTE, Inc. – Mind-Enhancement Network for Training Excellence

LIST OF ALL ON-SITE TRAINING COURSES AVAILABLE

FULL COURSES (1- AND 2-DAY COURSES)

Administrative Assistant Skills
Building High Performing Teams
Business Etiquette
Call Control
Change Matters
Communicating with Clarity & Impact
Conflict Resolution
Creative Problem Solving & Decision Making
Find a Way to Say YES!
Front Line Retail Selling Skills
Handling Angry and Difficult Callers
Lead, Motivate & Inspire
Marketing Essentials
Negotiating for Results
Passionate Retail Experts
Presenting With Impact
Professional Selling Skills
Retail Sales Planning & Forecasting
Sales Management
Sales Territory Planning & Routing
Setting Others For Success
Successful Telephone Debt Collection
Time Management
Train The Trainer
Vision, Energy & Passion to Serve

MINI COURSES (HALF-DAY MODULES)

Professional Business Writing
Communication Skills
Motivating People
Professional Sales Questioning
Sales Forecasting

COMPLETE PACKAGES

Retail Excellence Series®
Communication Excellence Series®
Sales Excellence Series®
Call Center Excellence Series®
The Presenter-Trainer Package